



Dear Parent/Guardian/Student

**RE: Student Use of Motor Vehicle and Parking on School Grounds**

Young drivers aged 16-22 years old are one of the most vulnerable road user groups. Travelling with teenage passengers adds to the risk of these drivers. Darwin High School wishes to ensure that we are taking all reasonable steps to ensure that students driving and parking on school grounds do so in a manner that maximises their safety and that of others on site. The use of vehicles on school grounds by students is a privilege and is governed by the following rules:

- Students must complete the Motor Vehicle and Driver Registration Form overleaf and return it to Student Services with a copy of a valid driver's licence and registration papers for the car that will be used. This information is to be renewed on an annual basis and whenever the information provided in the Form changes.
- Drivers must comply with all relevant road rules and driving regulations. They must drive safely at all times and observe the displayed speed limits –20kph in the school grounds.
- Students are to park only in designated parking areas for students, **not** in the loading zones, staff car parks, drop off zones, driveways and the bus lane.
- Vehicles may be accessed during recess, lunch and study lessons, however, students are not to loiter in the car parks.
- Students are to exit the school grounds via designated roads only. The bus lane is restricted to buses.
- Year 12 students ONLY may leave the school grounds at lunch or during their study lessons after signing out.  
**Passengers are only permitted if there is permission from the driver's parents given on the form overleaf.** Year 12 students may only take other Year 12 students as passengers. Year 12 students **must not** take Year 10 and 11 students in their cars with them during school hours.
- Driver and passengers will show student identification to staff when requested.
- A condition of driving and parking on school grounds is the compulsory display of the School's official parking sticker on the windscreen or elsewhere obvious on a motorbike or scooter. Students will be issued this sticker when documents have been signed, submitted and approved.
- Students park their vehicles on school grounds at their own risk. The school is not responsible for damage or property loss. It is recommended and encouraged you obtain appropriate private insurance for property damage to your vehicle and for your liability to others.

Penalties for non-compliance with the above rules are as follows.

1. The **first offence** of students not following any of the above rules, will result in a warning and parents will be contacted.
2. A **second offence** and warning will result in parent contact and loss of 'driving to school' privileges for a period of two weeks.
3. A **third offence** will result in the permanent loss of 'driving and parking on school ground' privileges.

The Principal reserves the right to remove 'driving and parking on school ground' privileges at any time when safety is compromised. Other disciplinary measures may also apply.

Yours faithfully

Jill Hazeldine

Principal



# MOTOR VEHICLE REGISTRATION FORM

**All parts of this form MUST be completed**

|   |   |
|---|---|
| <b>Student Name</b>                             |   |
| <b>Year Level</b>                               |   |
| <b>Contact number of student</b>                |   |
| <b>Registration Number</b>                      |   |
| <b>Registered Owner</b>                         |   |
| <b>Make/Model</b>                               |   |
| <b>Colour</b>                                   |   |
| <b>Body Type</b> <i>Please Circle</i>           | Sedan Wagon Hatch Ute Van 4WD Motorbike |
| <b>Licence Type</b> <i>Please Circle</i>        | Provisional Standard NT Interstate      |
| <b>Independent Student</b> <i>Please Circle</i> | Yes No                                  |

- We / I have read the Student Use of Motor Vehicles guidelines and agree to adhere to them. In the event of a change in vehicle or any other information, we / I agree to advise the relevant year level Assistant Principal within one week of the change.

**Please complete either A or B below:**

**Part A**

- I DO NOT give permission for my child to carry passengers in the above vehicle

**Part B**

- I DO give permission for my child to carry passengers in the above vehicle. Please circle as appropriate

other students      siblings only at start and end of day

|                      |      |
|----------------------|------|
| Parent/Guardian Name | Date |
| Signature            |      |
| Student Name         | Date |
| Signature            |      |